



**Organizational Development Committee**

Seung Oh, Licensee Member, President  
 Maria Serpa, Licensee Member, Vice-President

**a. Budget Update and Report**

Fiscal Year 2021/2022 (Current Year)

The 2021/22 Fiscal Year (FY) began July 1, 2021. The Board's spending authorization for the year is \$30,599,000, which is an 3% increase from the prior year.

Based on current preliminary budget reports from November 2021, the Board has received \$18,502,700 in revenue originating from the following:

**Revenue Sources Table: FY 2021/2022**

Source	Amount	Percentage
Licensing	\$17,712,100	96%
Cost Recovery	\$448,300	2%
Citation Fines	\$335,000	2%
Interest	\$7,300	0%

Further, the Board estimates that it has expended \$12,065,600 through November 2021. The largest expenditure categories are detailed below.

**Expenditures Table: FY 2021/2022**

Source	Amount	Percentage
Personnel	\$7,844,000	65%
Enforcement	\$1,523,800	13%
ProRata	\$2,047,700	17%
Facilities Operations	\$274,800	2%

### Fund Condition

Below is a summary of the Analysis of Fund Condition prepared by the department with the November 2021 budget reports. The fund condition reflects a \$2.4M loan to the general fund in FY 2020/21.

**Fund Condition Table: FY 2021/2022**

<b>Fiscal Year</b>	<b>Fund Balance</b>	<b>Months in Reserve*</b>
2020/2021	\$10,176,000	3.8
2021/2022	\$11,317,000	4.0
2022/2023	\$9,291,000	3.2
2023/2024	\$6,263,000	2.1
2024/2025	\$2,738,000	.90

\*Business and Professions Code section 4400 (p) provides that it is the intent of the Legislature that, in setting fees, the Board shall seek to maintain a reserve in the Board's fund equal to approximately one year's operating expenditures.

**Attachment 1** includes the Analysis of Fund Condition prepared by the department and detailed budget charts.

### **b. Board Member Attendance Information and Mail Vote Information**

#### Board Member Attendance Information

**Attachment 2** includes a summary of Board member attendance at committee and Board meetings for the first six months FY 2021/22.

#### Mail Vote Information

As previously mentioned, beginning the first quarter of this current fiscal year, quarterly reporting of member participation in the mail vote process resumed. **Attachment 3** includes member participation in the mail vote process for the first six months of FY 2021/22.

### **c. Personnel Update**

The Board currently has 12 vacant positions detailed below.

- 1 Inspector position
- 4 Licensing positions
- 4 Enforcement positions, including one Chief of Enforcement Position

- 3 Administration positions, including the Assistant Executive Officer position

**d. Future Meeting Dates**

**Attachment 4** includes the meeting calendar for the remainder of 2022.

# **Attachment 1**

**0767 - Pharmacy Board Contingent Fund Analysis of Fund Condition  
(Dollars in Thousands) 2022-23 Governor's Budget with 2021-22 FM 5  
Projections**

	<b>PY 2020-21</b>	<b>CY 2021-22</b>	<b>BY 2022-23</b>	<b>BY +1 2023-24</b>	<b>BY +2 2024-25</b>
<b>BEGINNING BALANCE</b>	\$8,889	\$10,176	\$11,317	\$9,291	\$6,263
Prior Year Adjustment	-\$865	\$0	\$0	\$0	\$0
Adjusted Beginning Balance	\$8,024	\$10,176	\$11,317	\$9,291	\$6,263
<b>REVENUES, TRANSFERS AND OTHER ADJUSTMENTS</b>					
Revenues					
4121200 - Delinquent fees	\$234	\$229	\$240	\$240	\$240
4127400 - Renewal fees	\$27,357	\$28,129	\$27,013	\$27,013	\$27,013
4129200 - Other regulatory fees	\$895	\$912	\$912	\$912	\$912
4129400 - Other regulatory licenses and permits	\$4,337	\$4,078	\$4,015	\$4,015	\$4,015
4135000 - Local Agencies - Miscellaneous Revenue	\$1	\$0	\$0	\$0	\$0
4163000 - Income from surplus money investments	\$66	\$22	\$142	\$93	\$577
4171400 - Escheat of unclaimed checks and warrants	\$79	\$25	\$0	\$0	\$0
4173500 - Settlements and Judgements - Other	\$23	\$6	\$0	\$0	\$0
Totals, Revenues	\$32,992	\$33,401	\$32,322	\$32,273	\$32,757
Loan from the Pharmacy Board Contingent Fund (0767) to the General Fund (0001) per Item 1111-011-0767, Budget Act of 2020	-\$2,400	\$0	\$0	\$0	\$0
Totals, Transfers and Other Adjustments	-\$2,400	\$0	\$0	\$0	\$0
<b>TOTALS, REVENUES, TRANSFERS AND OTHER ADJUSTMENTS</b>	\$30,592	\$33,401	\$32,322	\$32,273	\$32,757
<b>TOTAL RESOURCES</b>	\$38,616	\$43,577	\$43,639	\$41,564	\$39,020
Expenditures:					
1111 Program Expenditures (State Operations)	\$26,102	\$29,722	\$31,755	\$32,708	\$33,689
9892 Supplemental Pension Payments (State Operations)	\$659	\$659	\$659	\$659	\$659
9900 Statewide Pro Rata (State Operations)	\$1,679	\$1,879	\$1,934	\$1,934	\$1,934
<b>TOTALS, EXPENDITURES AND EXPENDITURE ADJUSTMENTS</b>	\$28,440	\$32,260	\$34,348	\$35,301	\$36,282
<b>FUND BALANCE</b>					
Reserve for economic uncertainties	\$10,176	\$11,317	\$9,291	\$6,263	\$2,738
Months in Reserve	3.8	4.0	3.2	2.1	0.9

**NOTES:**

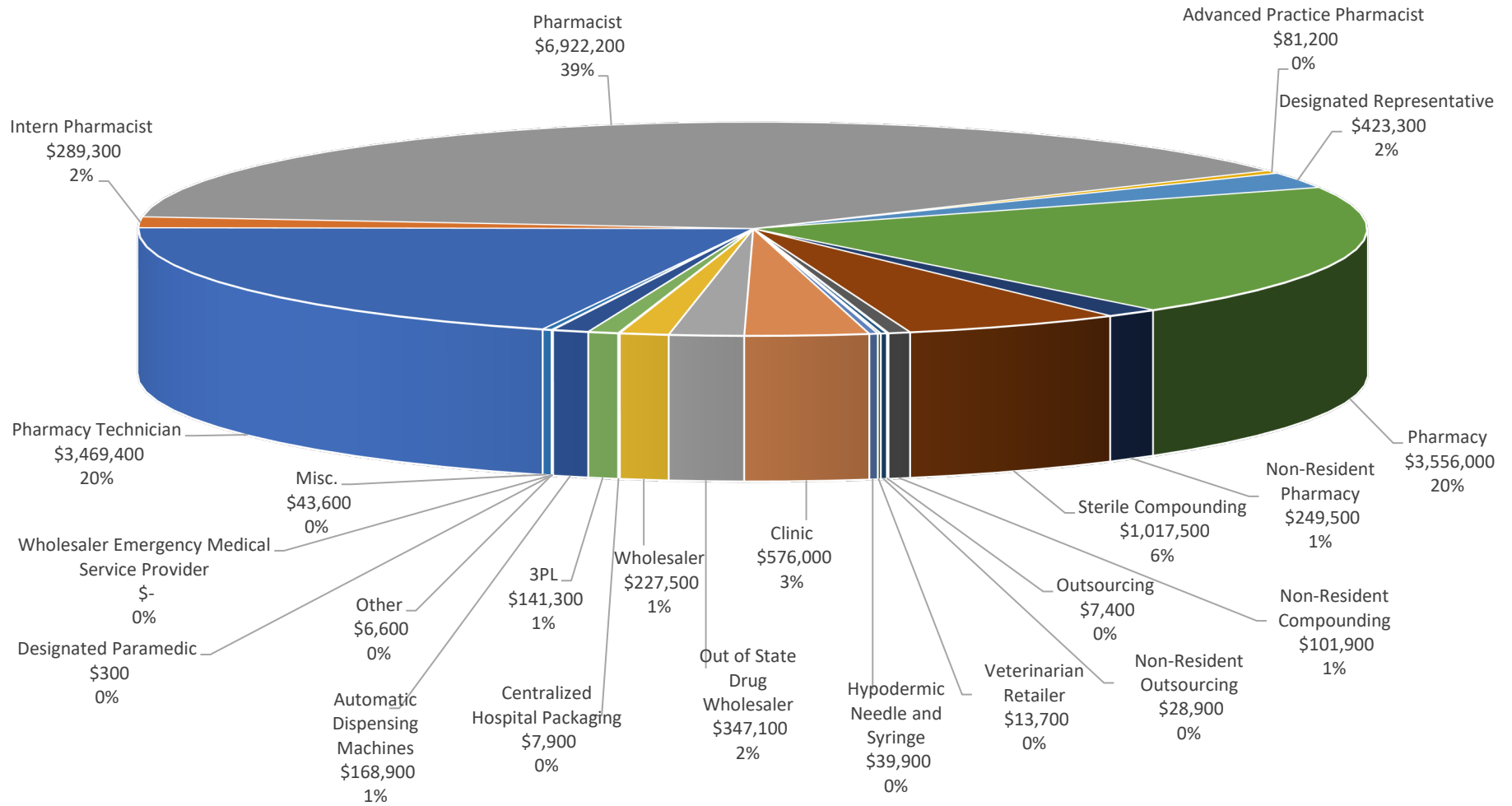
Assumes workload and revenue projections are realized in BY +1 and ongoing.  
Expenditure growth projected at 3% beginning BY +1.  
Expenditures General Salary 4.55% increase.

# Revenue by Program

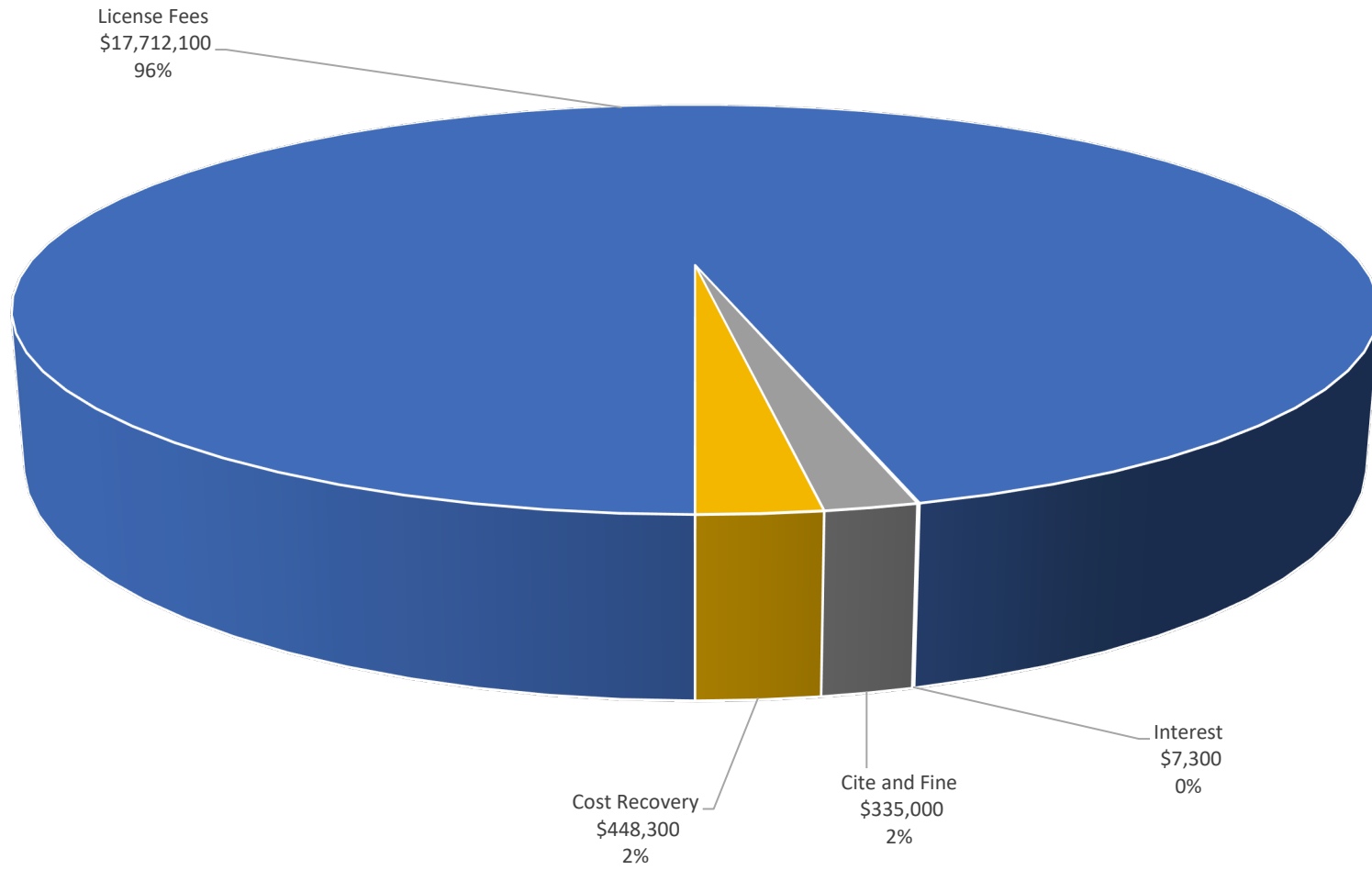
FY 2021-2022

FM 5

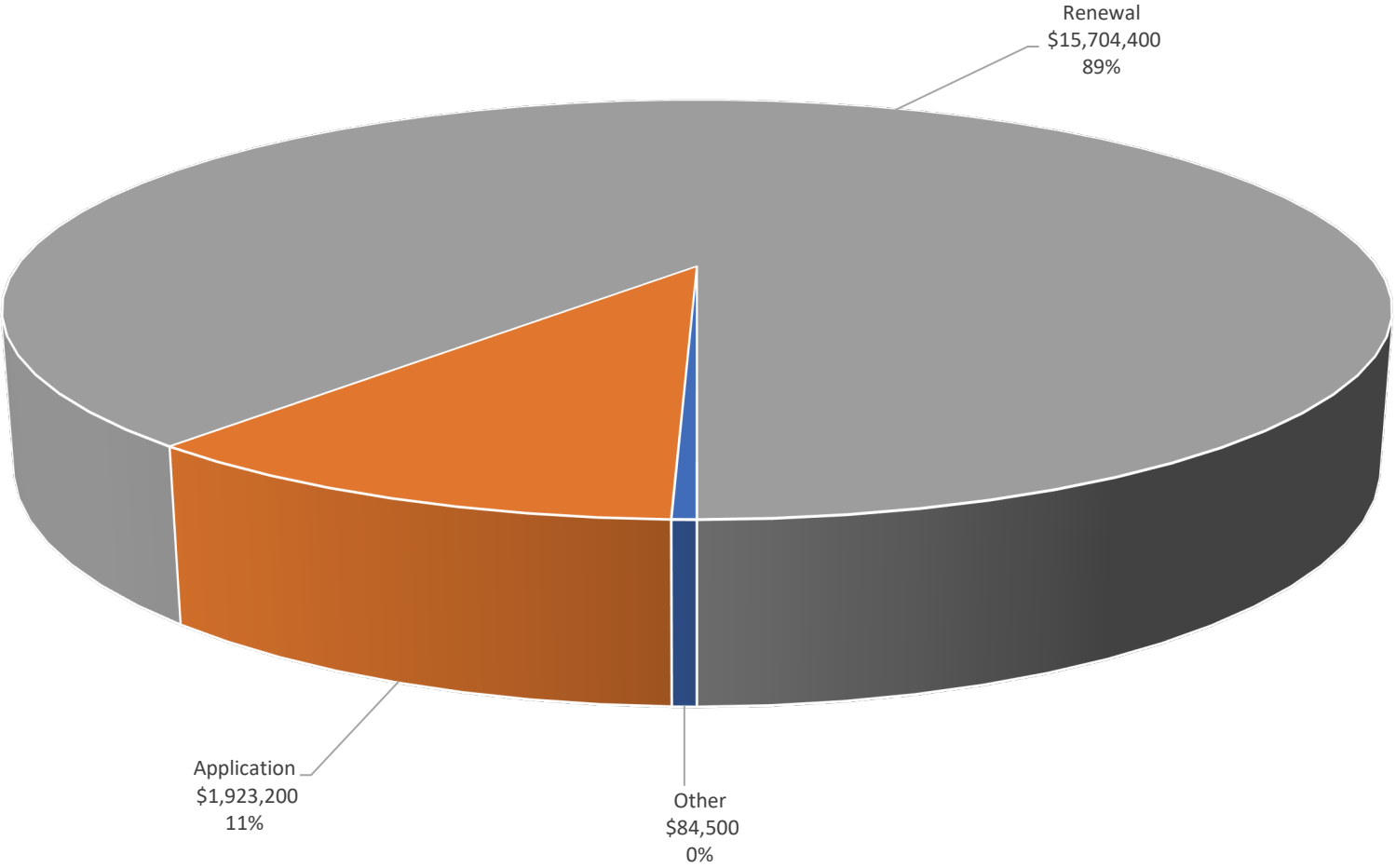
\$17,719,400



**Origin of Revenue  
FY 2021-2022  
FM 05  
\$18,502,700**

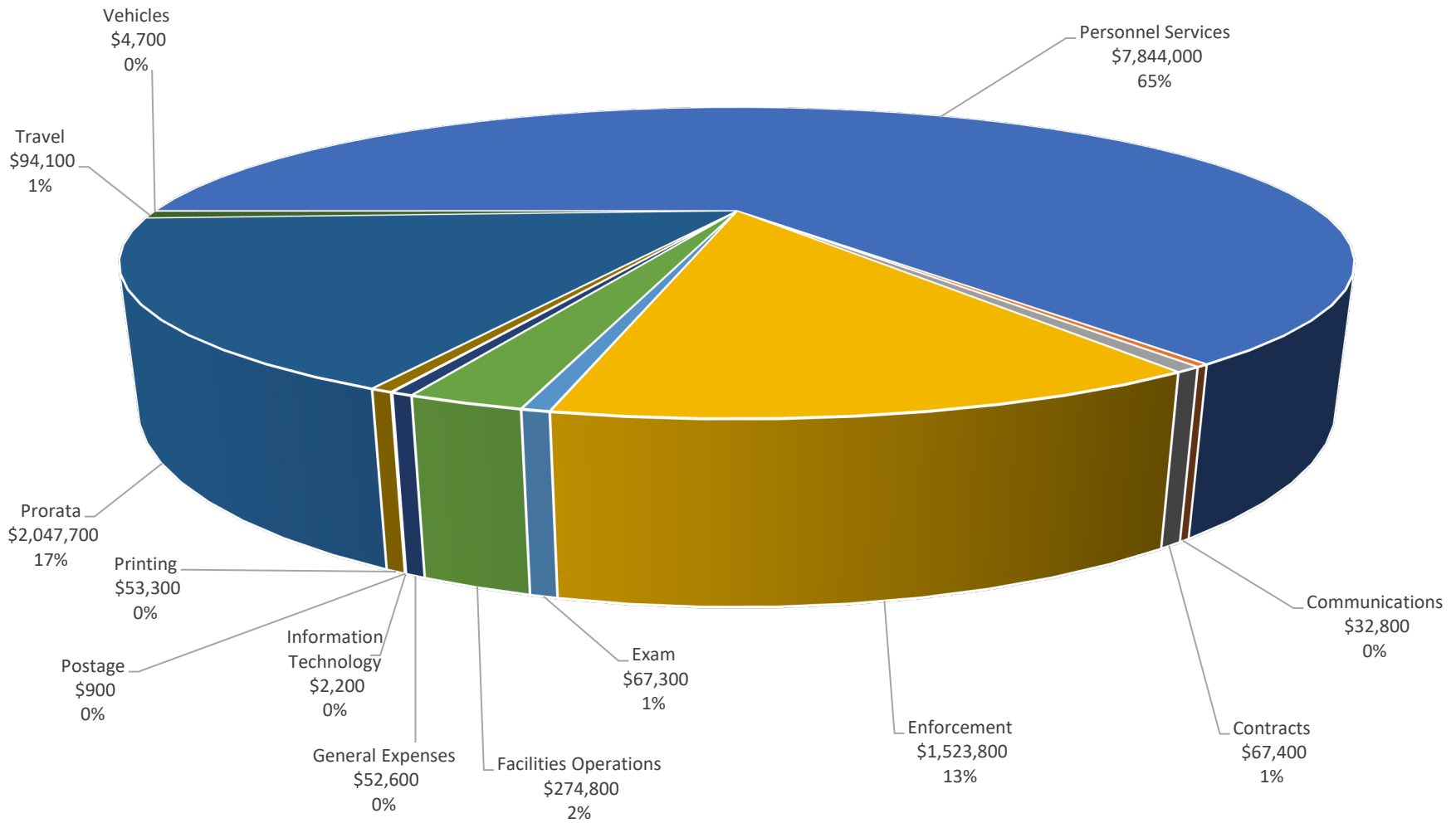


**Applications vs. Renewals**  
**FY 2021-2022**  
**FM 05**  
**\$17,712,100**





**Expenditures  
FY 2021-2022  
FM 5  
\$12,065,600**



# **Attachment 2**

**Board Member Attendance**  
**Board Meetings – FY 2021/2022**

<b>Board Member</b>	<b>7/28/21</b>	<b>7/29/21</b>	<b>9/3/21 (E)</b>	<b>9/23</b>	<b>10/27</b>	<b>10/28</b>	<b>12/2</b>
Butler	X	X	X	X	X		X
De La Paz	X	X	X	X			X
Kim	X	X		X		X	
Oh	X	X	X	X	X	X	X
Patel	X	X	X	X	X	X	X
Sanchez	X	X	X	X	X	X	X
Serpa	X	X	X	X	X	X	X
Thibeau	X	X	X	X	X	X	X
Veale	X	X	X	X	X	X	X
Weisz	X	X		X	X	X	X

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E – denotes emergency Board meeting.

**Board Member Attendance**  
**Committee Meetings – FY 2021/2022**

Communication and Public Education Committee Meetings – FY 2021/2022

<b>Board Member</b>	<b>7/14/21</b>
Kim	X
Sanchez	X
Weisz	X

Licensing Committee Meetings – FY 2021/2022

<b>Board Member</b>	<b>7/14/21</b>	<b>10/20/21</b>
Butler	X	X
Oh	X	X
Patel		X
Veale	X	X
Weisz	X	X

Enforcement Committee Meetings – FY 2021/2022

<b>Board Member</b>	<b>7/15/21</b>	<b>10/20/21</b>
Oh	X	X
Patel		X
Sanchez		X
Serpa	X	X
Veale	X	X

# **Attachment 3**

**Board Member Mail Vote Participation for FY 2021/22**

<b>Board Member</b>	<b>Oct. 2021 (21)</b>	<b>Nov. 2021 (32)</b>	<b>Dec. 2021 (23)</b>
Butler	20	14	7
De La Paz	21	14	16
Kim	0	0	0
Oh	21	32	23
Patel	21	32	23
Sanchez	12	32	15
Serpa	21	32	23
Thibeau	20	32	23
Veale	21	32	23
Weisz	21	32	22

# **Attachment 4**

## **Board and Committee Meeting Schedule 2022**

January 27, 2021 – Medication Error Reduction and Workforce Ad hoc Committee

January 27-28 – Board Meeting

March 9, 2022 – Standard of Care Ad Hoc Committee

March 16, 2022 – Petitioner Board Meeting

April 19, 2022 – Licensing Committee Meeting

April 19, 2022 – Standard of Care Ad Hoc Committee

April 20, 2022 – Enforcement and Compounding Committee

April 20, 2022 – Medication Error Reduction and Workforce Ad Hoc Committee

April 26, 2022 – Legislation and Regulation Committee

April 26, 2022 – Communication and Public Education Committee

April 26-27, 2022 – Board Meeting

June 16, 2022 – Petitioner Board Meeting

July 13, 2022 – Standard of Care Ad Hoc Committee

July 13, 2022 – Medication Error Reduction and Workforce Ad Hoc Committee

July 18, 2022 – Licensing Committee

July 18, 2022 – Legislation and Regulation Committee

July 19, 2022 – Enforcement and Compounding Committee

July 19, 2022 – Communication and Public Education Committee

July 27-28, 2022 – Board Meeting

September 14 – Medication Error Reduction and Workforce Ad Hoc Committee

September 21, 2022 – Petitioner Board Meeting

October 18, 2022 – Licensing Committee Meeting

October 19, 2022 – Enforcement and Compounding Committee Meeting

October 25, 2022 – Standard of Care Ad Hoc Committee

October 25, 2022 – Communication and Public Education Committee



October 25-26, 2022 – Board Meeting

December 14, 2022 – Petitioner Board Meeting