



Organizational Development Committee

Seung Oh, Licensee Member, President
 Maria Serpa, Licensee Member, Vice-President

a. Budget Update and Report

Fiscal Year 2021/2022 (Current Year)

The 2021/22 Fiscal Year (FY) began July 1, 2021. The Board's spending authorization for the year is \$30,599,000, which is an 3% increase from the prior year.

Based on current preliminary budget reports through February 2022, the Board has received \$26,909,100 in revenue originating from the following:

Revenue Sources Table: FY 2021/2022

Source	Amount	Percentage
Licensing	\$25,545,600	95%
Cost Recovery	\$762,100	3%
Citation Fines	\$582,000	2%
Interest	\$19,400	0%

Further, the Board estimates that it has expended \$19,046,000 through February 2022. The largest expenditure categories are detailed below.

Expenditures Table: FY 2021/2022

Source	Amount	Percentage
Personnel	\$12,492,600	66%
Enforcement	\$2,058,400	11%
ProRata	\$3,083,700	16%
Facilities Operations	\$438,300	2%

Fund Condition

Below is a summary of the Analysis of Fund Condition prepared by the department with the November 2021 budget reports. The fund condition reflects a \$2.4M loan to the general fund in FY 2020/21.

Fund Condition Table: FY 2021/2022

Fiscal Year	Fund Balance	Months in Reserve*
2020/2021	\$10,176,000	3.9
2021/2022	\$12,021,000	4.2
2022/2023	\$9,995,000	3.4
2023/2024	\$6,977,000	2.3
2024/2025	\$3,462,000	1.1

*Business and Professions Code section 4400 (p) provides that it is the intent of the Legislature that, in setting fees, the Board shall seek to maintain a reserve in the Board's fund equal to approximately one year's operating expenditures.

As the fund analysis projects a gradual depletion of the Board's fund, an independent audit of the Board's fund and fees is appropriate. An invitation for bid has been released and staff are hopeful the audit will be completed with findings provided to the Board as part of the October Board meeting.

Attachment 1 includes the Analysis of Fund Condition prepared by the department and detailed budget charts.

b. Board Member Attendance Information and Mail Vote Information

Board Member Attendance Information

Attachment 2 includes a summary of Board member attendance at committee and Board meetings for the first nine months FY 2021/22.

Mail Vote Information

As previously mentioned, beginning the first quarter of this current fiscal year, quarterly reporting of member participation in the mail vote process resumed. **Attachment 3** includes member participation in the mail vote process for the third quarter of FY 2021/22.

c. Personnel Update

The Board currently has 11 vacant positions detailed below.

- 1 Inspector position
- 4 Licensing positions
- 3 Enforcement positions, including one Chief of Enforcement position
- 3 Administration positions, including the Assistant Executive Officer position

d. Future Meeting Dates

Attachment 4 includes a list of future meeting dates.

Attachment 1

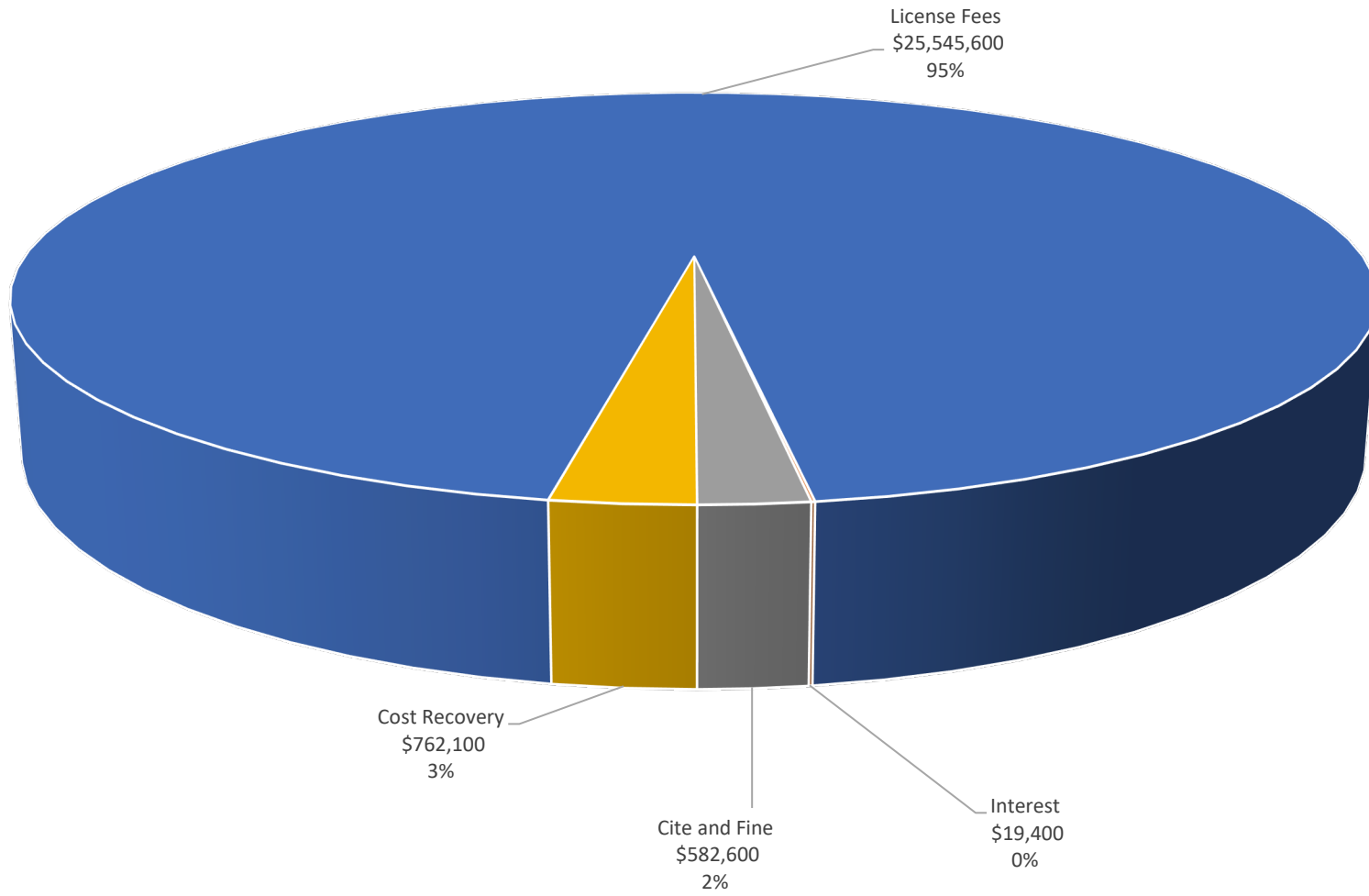
**0767 - Pharmacy Board Contingent Fund Analysis of Fund Condition
(Dollars in Thousands) 2022-23 Governor's Budget with 2021-22 FM 8
Actuals**

	PY 2020-21	CY 2021-22	BY 2022-23	BY +1 2023-24	BY +2 2024-25
BEGINNING BALANCE	\$8,889	\$10,176	\$12,021	\$9,995	\$6,977
Prior Year Adjustment	-\$865	\$0	\$0	\$0	\$0
Adjusted Beginning Balance	\$8,024	\$10,176	\$12,021	\$9,995	\$6,977
REVENUES, TRANSFERS AND OTHER ADJUSTMENTS					
Revenues					
4121200 - Delinquent fees	\$234	\$259	\$240	\$240	\$240
4127400 - Renewal fees	\$27,357	\$27,616	\$27,013	\$27,013	\$27,013
4129200 - Other regulatory fees	\$895	\$1,080	\$912	\$912	\$912
4129400 - Other regulatory licenses and permits	\$4,337	\$4,136	\$4,015	\$4,015	\$4,015
4135000 - Local Agencies - Miscellaneous Revenue	\$1	\$0	\$0	\$0	\$0
4163000 - Income from surplus money investments	\$66	\$28	\$142	\$103	\$587
4171400 - Escheat of unclaimed checks and warrants	\$79	\$156	\$0	\$0	\$0
4172500 - Miscellaneous revenues	\$0	\$22	\$0	\$0	\$0
4173500 - Settlements and Judgements - Other	\$23	\$0	\$0	\$0	\$0
Totals, Revenues	\$32,992	\$33,297	\$32,322	\$32,283	\$32,767
Loan from the Pharmacy Board Contingent Fund (0767) to the General Fund (0001) per Item 1111-011-0767, Budget Act of 2020	-\$2,400	\$0	\$0	\$0	\$0
Totals, Transfers and Other Adjustments	-\$2,400	\$0	\$0	\$0	\$0
TOTALS, REVENUES, TRANSFERS AND OTHER ADJUSTMENTS	\$30,592	\$33,297	\$32,322	\$32,283	\$32,767
TOTAL RESOURCES	\$38,616	\$43,473	\$44,343	\$42,278	\$39,744
Expenditures:					
1111 Program Expenditures (State Operations)	\$26,102	\$28,914	\$31,755	\$32,708	\$33,689
9892 Supplemental Pension Payments (State Operations)	\$659	\$659	\$659	\$659	\$659
9900 Statewide Pro Rata (State Operations)	\$1,679	\$1,879	\$1,934	\$1,934	\$1,934
TOTALS, EXPENDITURES AND EXPENDITURE ADJUSTMENTS	\$28,440	\$31,452	\$34,348	\$35,301	\$36,282
FUND BALANCE					
Reserve for economic uncertainties	\$10,176	\$12,021	\$9,995	\$6,977	\$3,462
Months in Reserve	3.9	4.2	3.4	2.3	1.1

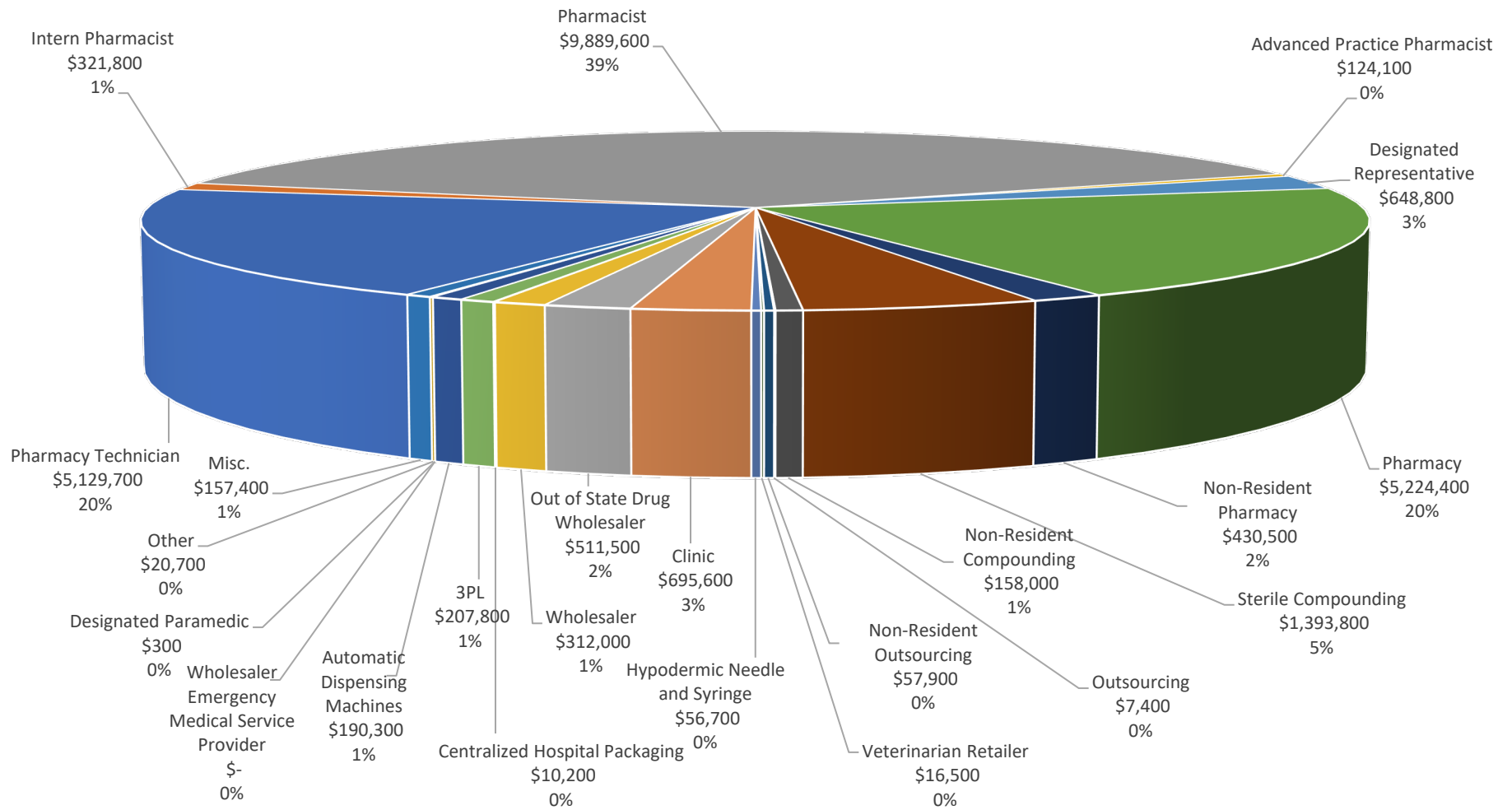
NOTES:

Assumes workload and revenue projections are realized in BY +1 and ongoing.
Expenditure growth projected at 3% beginning BY +1.
Expenditures General Salary 4.55% increase.

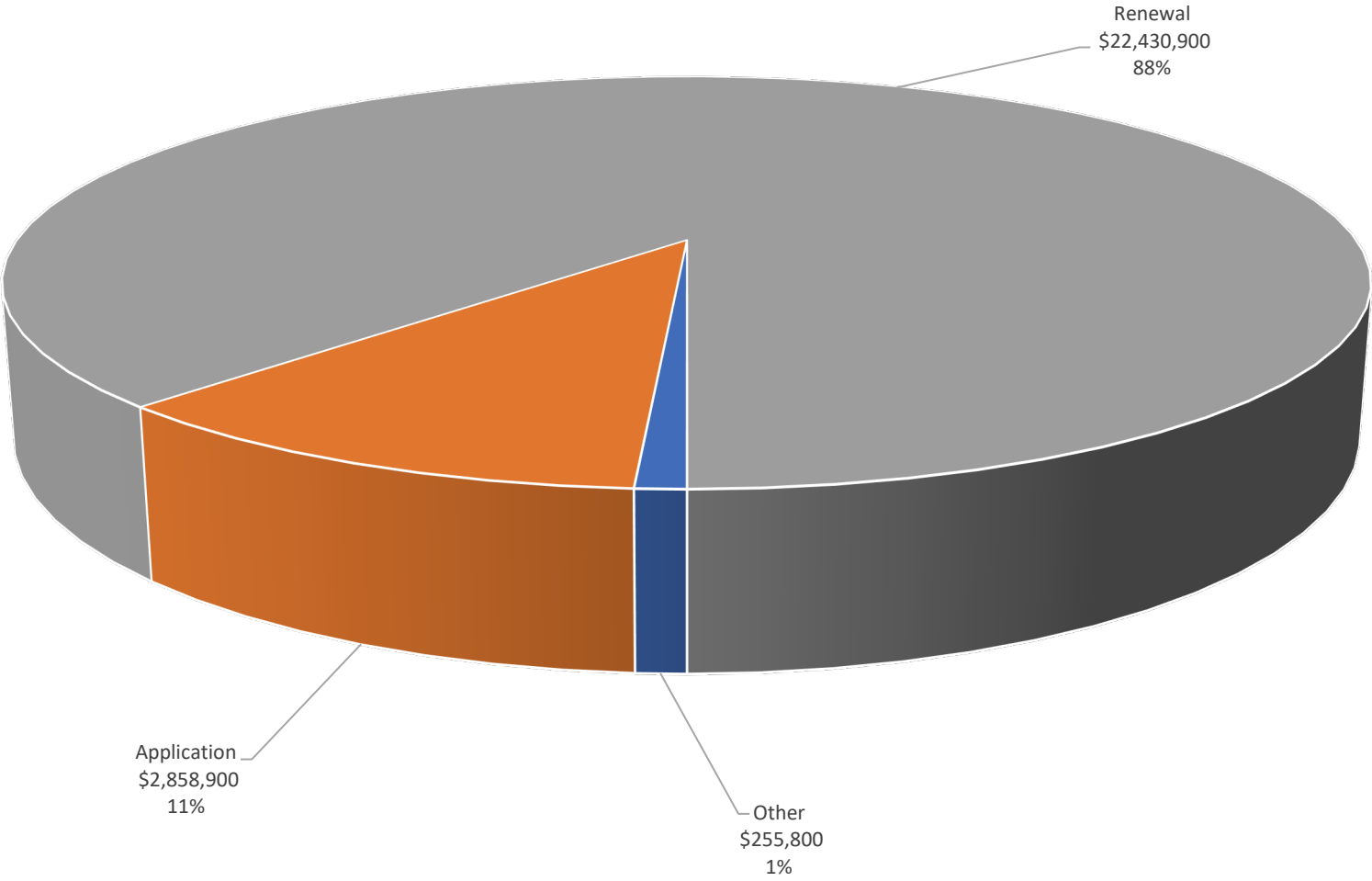
**Origin of Revenue
FY 2021-2022
FM 08
\$26,909,700**



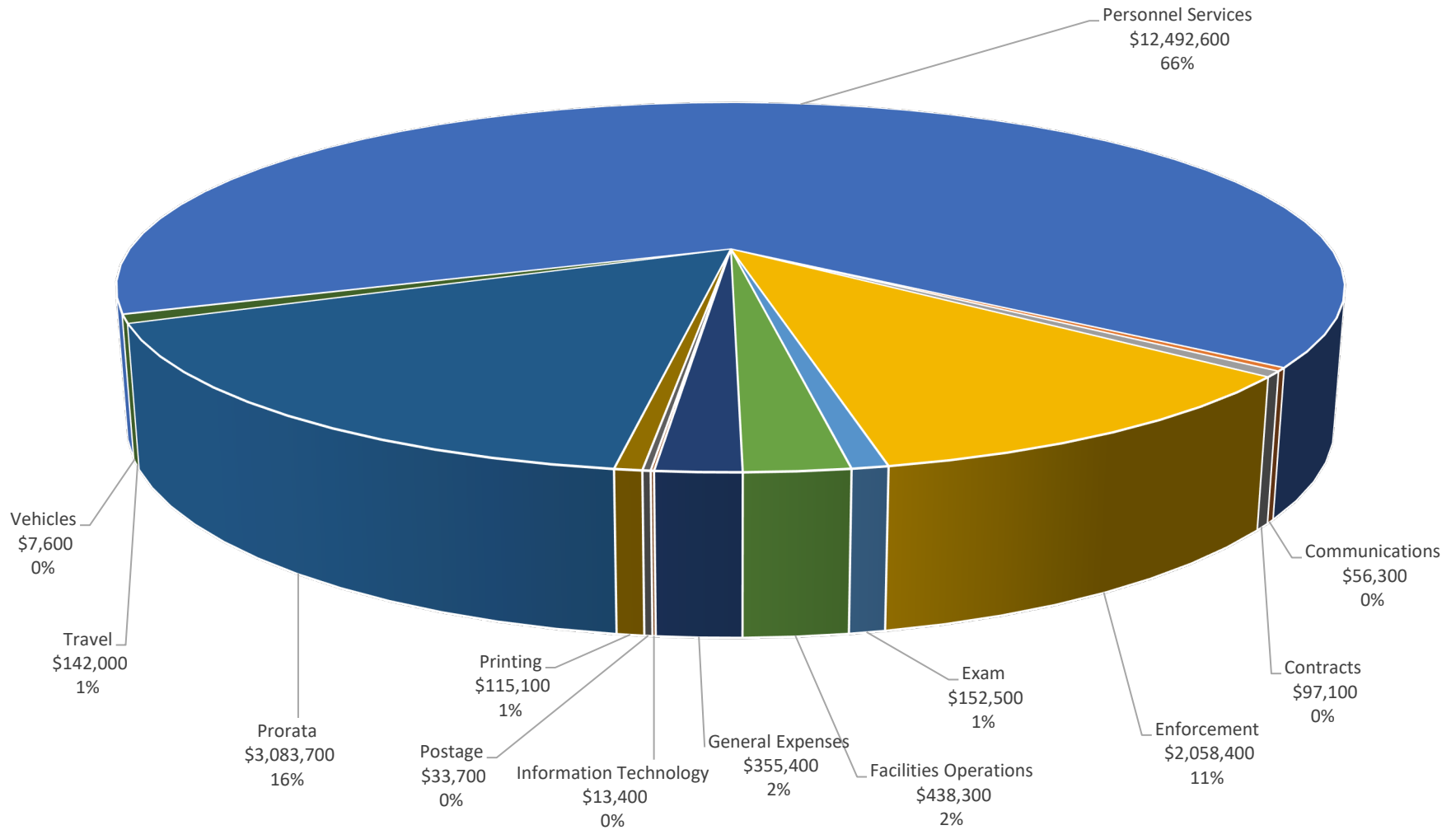
Revenue by Program
 FY 2021-2022
 FM 8
 \$25,565,000



Applications vs. Renewals
FY 2021-2022
FM 08
\$25,545,600



**Expenditures
FY 2021-2022
FM 8
\$19,046,100**



Attachment 2

Board Member Attendance

Board Meetings – FY 2021/2022

Board Member	7/28/21	7/29/21	9/3/21 (E)	9/23	10/27	10/28	12/2
Butler	X	X	X	X	X		X
De La Paz	X	X	X	X			X
Kim	X	X		X		X	
Oh	X	X	X	X	X	X	X
Patel	X	X	X	X	X	X	X
Sanchez	X	X	X	X	X	X	X
Serpa	X	X	X	X	X	X	X
Thibeau	X	X	X	X	X	X	X
Veale	X	X	X	X	X	X	X
Weisz	X	X		X	X	X	X

Board Member	1/27/22	1/28/22	3/16/22
Butler	X	X	X
Cameron-Banks ¹	-	-	X
De La Paz			X
Kim	X	X	
Koenig	X	X	
Oh	X	X	X
Patel	X	X	X
Sanchez	X	X	X
Serpa	X	X	X
Thibeau	X	X	X
Veale	X	X	X
Weisz		X	X

E – denotes emergency Board meeting.

¹ – denotes appointment to Board 2/3/22.

Board Member Attendance
Committee Meetings – FY 2021/2022

Communication and Public Education Committee Meetings – FY 2021/2022

Board Member	7/14/21	1/26/22
Kim	X	X
Sanchez	X	X
Weisz	X	X

Licensing Committee Meetings – FY 2021/2022

Board Member	7/14/21	10/20/21	1/19/22
Butler	X	X	X
Oh	X	X	X
Patel		X	X
Veale	X	X	X
Weisz	X	X	X

Enforcement Committee Meetings – FY 2021/2022

Board Member	7/15/21	10/20/21	1/18/22
Oh	X	X	X
Patel		X	X
Sanchez		X	
Serpa	X	X	X
Veale	X	X	X

Legislation and Regulation Committee Meetings – FY 2021/2022

Board Member	1/18/22
Butler	X
De La Paz	X
Kim	X
Oh	X
Serpa	X
Thibeau	X

Medication Error Reduction and Workforce Committee Meetings – FY 2021/2022

Board Member	1/27/22
Butler	X
Koenig	X
Oh	X
Patel	X
Thibeau	X

Standard of Care Ad Hoc Committee Meetings – FY 2021/2022

Board Member	3/9/22
Cameron-Banks	X
Oh	X
Serpa	X
Thibeau	X

Attachment 3

Board Member Mail Vote Participation for FY 2021/22

Board Member	Jan. 2022 (27)	Feb. 2022 (11)	Mar. 2022 (26)
Butler	21	9	26
Cameron-Banks	n/a	n/a	n/a
De La Paz	27	5	26
Kim	6	2	0
Koenig	n/a	0	0
Oh	27	11	26
Patel	27	11	15
Sanchez	26	10	20
Serpa	27	11	20
Thibeau	27	11	26
Veale	24	11	26
Weisz	6	3	25

Attachment 4

Board and Committee Meeting Schedule 2022

April 26, 2022 – Legislation and Regulation Committee **8:30 am (HDQ 1/La Quinta LAX)**

April 26, 2022 – Communication and Public Education Committee **1:00 (HDQ 1/La Quinta LAX)**

April 26-27, 2022 – Board Meeting **3:00 pm (HDQ 1/La Quinta LAX)**

May 11, 2022 – Petitioner Board Meeting (HDQ 1)

June 16, 2022 – Petitioner Board Meeting **(HDQ 1)**

June 22, 2022 – Standard of Care Ad Hoc Committee (HDQ 1)

July 18, 2022 – Licensing Committee **(HDQ 2)**

July 18, 2022 – Legislation and Regulation Committee **(HDQ 2)**

July 19, 2022 – Enforcement and Compounding Committee **(HDQ 2)**

July 19, 2022 – Communication and Public Education Committee **(HDQ 2)**

July 27-28, 2022 – Board Meeting **(HDQ 1)**

August 24, 2022 – Standard of Care (HDQ 1)

August 25 – Enforcement Committee (HDQ1) Proposed New Date (HDQ 1)

September 14 – Medication Error Reduction & Workforce Ad Hoc Committee **(HDQ 1)**

September 21, 2022 – Petitioner Board Meeting **(HDQ 1)**

October 4, 2022 – Enforcement and Compounding Committee (tentative)

October 18, 2022 – Licensing Committee Meeting **(HDQ 2)**

October 19, 2022 – Enforcement and Compounding Committee Meeting **(HDQ 2)**

October 25, 2022 – Standard of Care Ad Hoc Committee **(HDQ 1)**

~~October 25, 2022 – Communication and Public Education Committee **(HDQ 1)**~~

October 25-26, 2022 – Board Meeting **(HDQ 1)**

November 16 - Medication Error Reduction and Workforce Ad Hoc Committee (HDQ1)

December 14, 2022 – Petitioner Board Meeting **(HDQ 1)**

Dates in **red** are new meetings.

Proposed Schedule 2023

January 11 – Standard of Care Ad Hoc Committee

January 23 – Enforcement and Compounding

January 24 – Licensing Committee

January 24 – Medication Error Reduction and Workforce

February 6 – Communication and Public Education Committee

February 6 – 7 – Board Meeting

March 8 – Standard of Care Ad Hoc Committee

March 15 – Petitioner Board Meeting

April 12 – Licensing Committee

April 13 – Enforcement and Compounding Committee

April 26 – Legislation and Regulation Committee

April 26 – 27 Board Meeting

May 10 - Standard of Care Ad Hoc Committee

June 6 – Petitioner Board Meeting (and finalize SoC report)

June 7 - Medication Error Reduction

July 18 – Enforcement and Compounding Committee

July 19 – Licensing Committee

July 19 – Communication and Public Education

August 1 – Legislation and Regulation Committee Meeting

August 1-2 Board Meeting

September 12 – Petitioner Board

October 11 - Licensing Committee

October 12 - Enforcement and Compounding Committee

October 25 – October 26 – Board Meeting

December 13 – Petitioner Board Meeting