



California State Board of Pharmacy

1625 N. Market Blvd, Suite N219, Sacramento, CA 95834
Phone (916) 574-7900
Fax (916) 574-8618
www.pharmacy.ca.gov

BUSINESS, CONSUMER SERVICES AND HOUSING AGENCY
DEPARTMENT OF CONSUMER AFFAIRS
GOVERNOR EDMUND G. BROWN JR.

ORGANIZATIONAL DEVELOPMENT COMMITTEE

Amy Gutierrez, PharmD, Board President
Victor Law, RPh, Board Vice President

a. Budget Update/Report

The new fiscal year started July 1, 2017. The board’s authorized expenditures for the year are \$22,317,000.

In July 2017, the Department transitioned to a new statewide Accounting and Budgeting system known as Fi\$Cal. The Department went “live” in the Fi\$Cal system on July 10, 2017.

As with any type of significant change or transition to a new system, there have been unexpected challenges and hurdles to overcome during implementation. As a result, expenditure and revenue reports have proved difficult to extract from the system and have caused a delay in the Department being able to provide this information to boards and bureaus.

To date the board has not been provided with budget information from this new accounting system. At this board meeting staff from the Department will be providing information on the new Fi\$Cal system and reporting on the board’s budget.

b. Board Member Reimbursement and Attendance Information

Attachment 1

Board members may seek reimbursement for travel expenses and per diem payments. Board members are paid for each day of a board meeting but, in accordance with board policy, may also submit hours for work performed doing additional board business. It is important to note that these figures only represent hours and travel expenses where reimbursement was sought. It is not uncommon for board members to waive their per diem payments or only request partial reimbursement of travel expenses. The reimbursements are provided in **Attachment 1**.

At the request of the board president, a report of the board member attendance is provided at each board meeting. **Attachment 1** also includes the board member attendance information for Fiscal Year 2017/2018.

c. Future Board Meeting Dates

- March 27, 2018 – Petitioner Board Meeting
- May 2-3, 2018
- June 6, 2018 – Petitioner Board Meeting
- July 24-25, 2018
- September 6, 2018 – Petitioner Board Meeting
- October 23-24, 2018
- December 12, 2018 – Petitioner Board Meeting

Attachment 1

**Board Member Reimbursement
And Travel Expense Expenses
FY 2017/2018 FM 6**

Board Members	Attendance Hours* <small>Reflects reimbursements received during the current fiscal year.</small>	Travel Expenses <small>Reflects reimbursements received during the current fiscal year.</small>
Brooks, Ryan	16	\$303.88
Butler, Lavanza	32	\$1,197.05
Gutierrez, Amy	0	\$829.71
Law, Victor	64	\$1,032.90
Khan, Amjad	0	\$0.00
Lippe, Gregory	64	\$1,292.92
Munoz, Valerie	40	\$210.52
Sanchez, Ricardo	80	\$524.76
Schaad, Allen	80	\$873.17
Veale, Deborah	64	\$563.18
Weisser, Stanley	32	\$1,162.62
Wong, Albert	64	\$1,685.90

***Board Member Attendance Hours reflects the number of hours for which board members have been reimbursed. Board members may choose not to seek reimbursement for work performed for the board.**

Summary Meeting Attendance FY 2017/2018 (July-December)

Background: The board is required by law to meet at least once every four months and may meet more often as it determines necessary. The board's strategic plan directs four full board meetings annually.

The board's strategic plan establishes five standing committees through which the board establishes its goals and organizes its activities in pursuit of ensuring the public health, safety and welfare, and to assure the provision of quality pharmacist's care. These five committees develop policy related to a board mission-related goal. The five committees are: Licensing, Enforcement, Communication and Public Education, Legislation and Regulation, and Organizational Development. Each committee typically meets once before a quarterly board meeting. Committee assignment is at the discretion of the board president.

Note: Each board member is assigned to a different number of committees and committee assignments can change throughout the year. The chart below provides the number of meetings each member should have attended based on their individual committee assignments.

Board Member	Total Number of Board and Committee Meetings	Total Number of Board and Committee Meetings ATTENDED	Percentage
Brooks	10	3	30%
Butler	10	5	50%
Gutierrez	11	10	91%
Khan	8	5	63%
Law	8	8	100%
Lippe	10	8	80%
Munoz	10	5	50%
Sanchez	12	11	92%
Schaad	10	10	100%
Veale	11	9	82%
Weisser	12	5	42%
Wong	10	9	90%

Full Board Meetings - FY 2017/2018 (July – December)

	July 25, 2017	July 26, 2017	September 19, 2017	September 28, 2017	November 8, 2017	November 9, 2017	December 12, 2017
Brooks							x
Butler	x	x		x			
Gutierrez	x	x	x	x	x	x	
Khan	x	x	x		x	x	
Law	x	x	x	x	x	x	x
Lippe	x	x	x		x	x	x
Munoz			x	x			
Sanchez	x	x		x	x	x	x
Schaad	x	x	x	x	x	x	x
Veale		x	x	x	x	x	x
Weisser	x	x		x			
Wong	x	x	x		x	x	x

Enforcement Committee Meetings – FY 2017/2018 (July – December)

	July 12, 2017	September 15, 2017	December 11, 2017
Gutierrez	x	x	x
Lippe	x	x	
Munoz	x	x	x
Sanchez	x	N/A	N/A
Schaad	x	x	x
Weisser	N/A		

Licensing Committee Meetings – FY 2017/2018 (July – December)

	July 19, 2017	August 22, 2017	October 27, 2017
Brooks	N/A	x	
Butler	x	x	
Gutierrez	N/A	N/A	x
Sanchez	x	x	x
Veale		x	x
Weisser	x	x	
Wong	x	x	x

Communication and Public Education Committee Meetings FY 2017/2018 (July – December)

	September 20, 2017
Brooks	x
Khan	
Law	x
Sanchez	x
Veale	x