



California State Board of Pharmacy

1625 N. Market Blvd, N219, Sacramento, CA 95834

Phone: (916) 574-7900

Fax: (916) 574-8618

www.pharmacy.ca.gov

BUSINESS, CONSUMER SERVICES AND HOUSING AGENCY

DEPARTMENT OF CONSUMER AFFAIRS

GOVERNOR EDMUND G. BROWN JR.

To: Board Members

Subject: Agenda Item XI - Discussion and Possible Revisions to Mail Ballot and Hold Policies for Disciplinary Matters

Background

One of the critical functions performed by board members is reviewing and voting on disciplinary matters. To facilitate this function the majority of the voting occurs via mail ballots. The current ballot has been in use for over 3 years.

One key aspect of the mail ballot process is when a case is converted from mail ballot to an item to be deliberated on in person during a closed session of a board meeting. As a result, the board's current "hold" policy will be reviewed as well.

Recommendation

Board staff, in concert with counsel, requests that the board consider changes to the mail ballots to facilitate timely resolution to administrative matters.

This discussion will be facilitated by the board president and DCA counsel.