



California State Board of Pharmacy
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BUSINESS, CONSUMER SERVICES AND HOUSING AGENCY
DEPARTMENT OF CONSUMER AFFAIRS
GOVERNOR EDMUND G. BROWN JR.

ORGANIZATIONAL DEVELOPMENT COMMITTEE

Stan Weisser, RPh, Chairperson, Board President
Amy Gutierrez, PharmD, Board Vice-President

a. FOR INFORMATION: Future Board Meeting Dates

Board Meeting dates include the following:

April 21 & 22, 2015

June 3 & 4, 2015*

July 28 & 29, 2015

October 28-29, 2015

*Newly added dates.

b. FOR INFORMATION: Budget Update/Report

1. Budget Report for 2014/15

The new budget year began July 1, 2014. The board's spending authorization for the year is \$19,881,000 which is a seven percent increase from the prior year.

As of March 30, 2015, the board has expended \$12,597,900 of its current year budget. As the charts detail, 58% of the expenditures are attributed to salary and wages and 17% is attributed to enforcement related costs.

The board's revenue for the first eight months of this year is \$13,945,000 and has come primarily from application and renewal fees, 88%; with citation and fines accounting for approximately 8%.

Attachment 1 includes the charts detailing expenditures and revenues for the first eight months of FY 2014/15.

2. Fund Condition Report

Attachment 2 includes the projected fund condition report as prepared by the Department of Consumer Affairs.

The fund condition provided includes a pending \$1.4 million augmentation of the board's Attorney General expense line item. Based on projections through the end of the year, the board identified that it would exceed its authorized enforcement related expenditures including Attorney General and Office of Administrative Hearings expenditures. Budget bill language allowed programs within the Department of Consumer Affairs to submit a deficiency request to increase authorized expenditures for

enforcement related costs. (Redirection from other budget line items was not possible.) Board staff, in collaboration with the AG’s Office and the DCA budget office, prepared the deficiency notice seeking an additional \$1.4 million in authorized expenditures. The augmentation is pending approval by the legislature and is expected to be approved by the end of April 2015.

The information below reflects the estimated fund condition with the additional revenue from the approved fee increase:

2013/14	12,770,000	7.4 months in reserve
2014/15	8,585,000	5.2
2015/16	5,412,000	3.2
2016/17	1,935,000	1.2

3. Discussion on Holding a Special One-Day Board Meeting

The board initially envisioned convening a one-day board meeting to hear petitions for penalty reductions and license reinstatements. Subsequently it was determined that a second day was needed in order to give the board the opportunity to respond to possible changes to the naloxone protocol requested by the Medical Board during their May board meeting.

The board has selected June 3-4, 2015 as the board meeting dates. The meeting will be held in Irvine at the University of Southern California, Orange County Center. The board’s website will be updated to include this information.

4. Board Member Reimbursement and Mail Vote Information

Based on discussion with committee members, the Organization Committee continues to include information on two additional elements: board member attendance and mail votes. As both activities are key to the success of the board, it was decided that reporting on both items is appropriate because the board is a public agency.

The third item reported is expenses and per diem payments to board members. These are hours and expenses claimed by board members during the indicated periods. Board members are paid for each day of a board meeting, but in accordance with board policy, may also submit hours for work performed doing additional board business. It is important to note that these figures only represent hours where reimbursement was sought. It is not uncommon for board members to waive their per diem payments.

Attachment 3 includes charts detailing all three elements.

c. FOR INFORMATION: Personnel Update

Board Staff Update: Recent Hires/Transfers/Promotions

- Debi Mitchell transitioned to the Licensing unit as the Staff Services Manager of the newly developed second licensing team.
- Krystal Kimberly was promoted to a fulltime Office Technician in reception.
- Elizabeth Schlosser transitioned to the Staff Services Analyst position responsible for processing wholesaler applications.
- Suelynn Yee returned to the board as a Staff Services Analyst processing pharmacy and hospital applications.
- Keshia Mallard was hired as a half-time office technician responsible for identifying the qualifying method for all site applications.
- Jose Paman joined the board as a Staff Services Analyst doing criminal conviction investigations in the Criminal Conviction unit.
- Jeff Smith returned to the board as a retired annuitant maintaining and updating the various databases unique to the board.

Board Staff Update: Departures

- Rene French returned to her former department.
- Inspector Ijeoma Eleazu resigned.

Board Staff Update: Recruitments

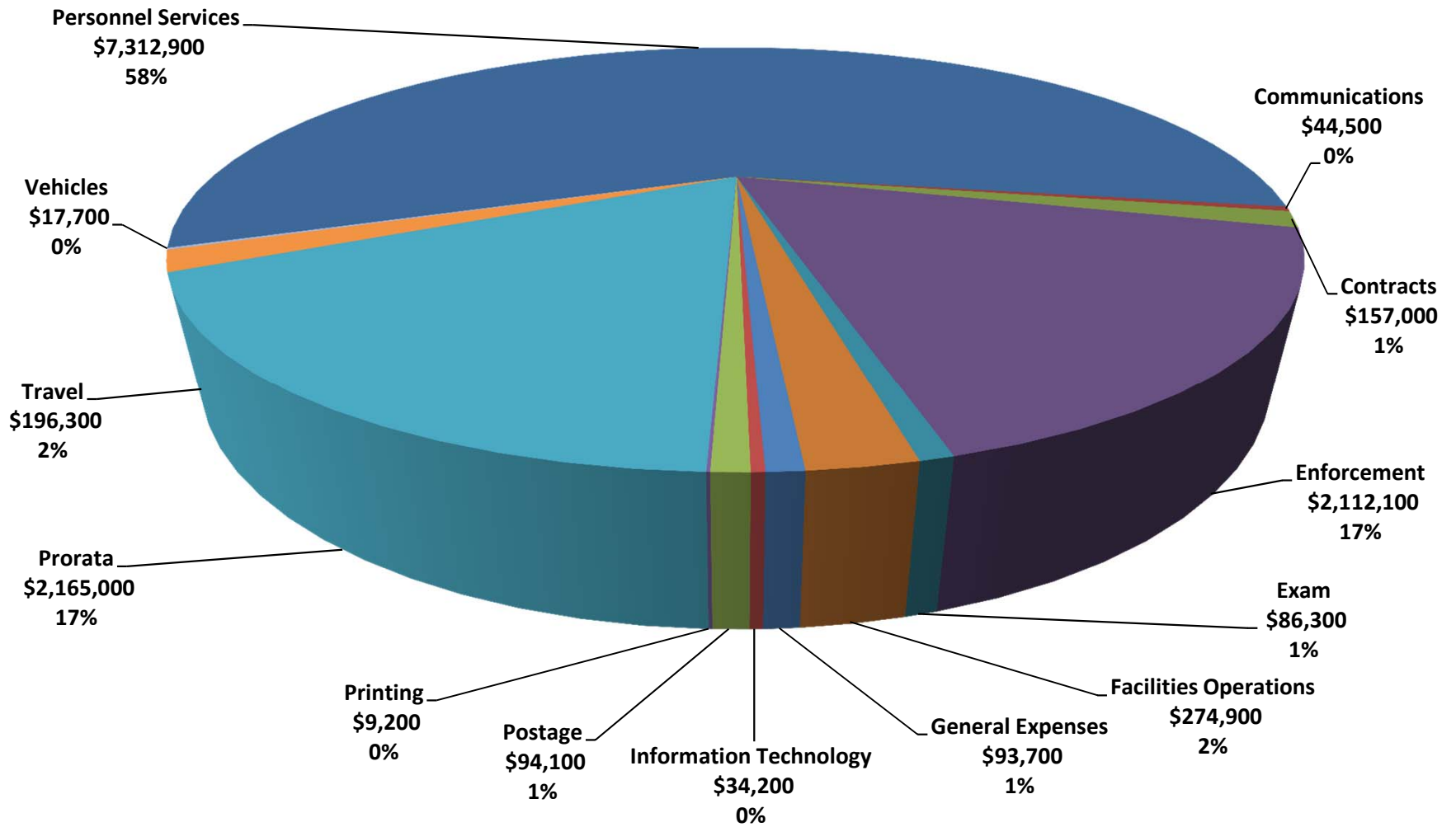
- One Staff Services Manager to supervise the Complaint Unit.
- One Staff Services Analyst position responsible for criminal conviction investigations.
- One Inspector for the Compliance / Routine Inspection team.
- One Supervising Inspector pending completion of the Supervising Inspector examination.
- One permanent, intermittent, Office Technician to assist with processing pharmacy technician applications.

The following recruitment is for a 2-year limited term position.

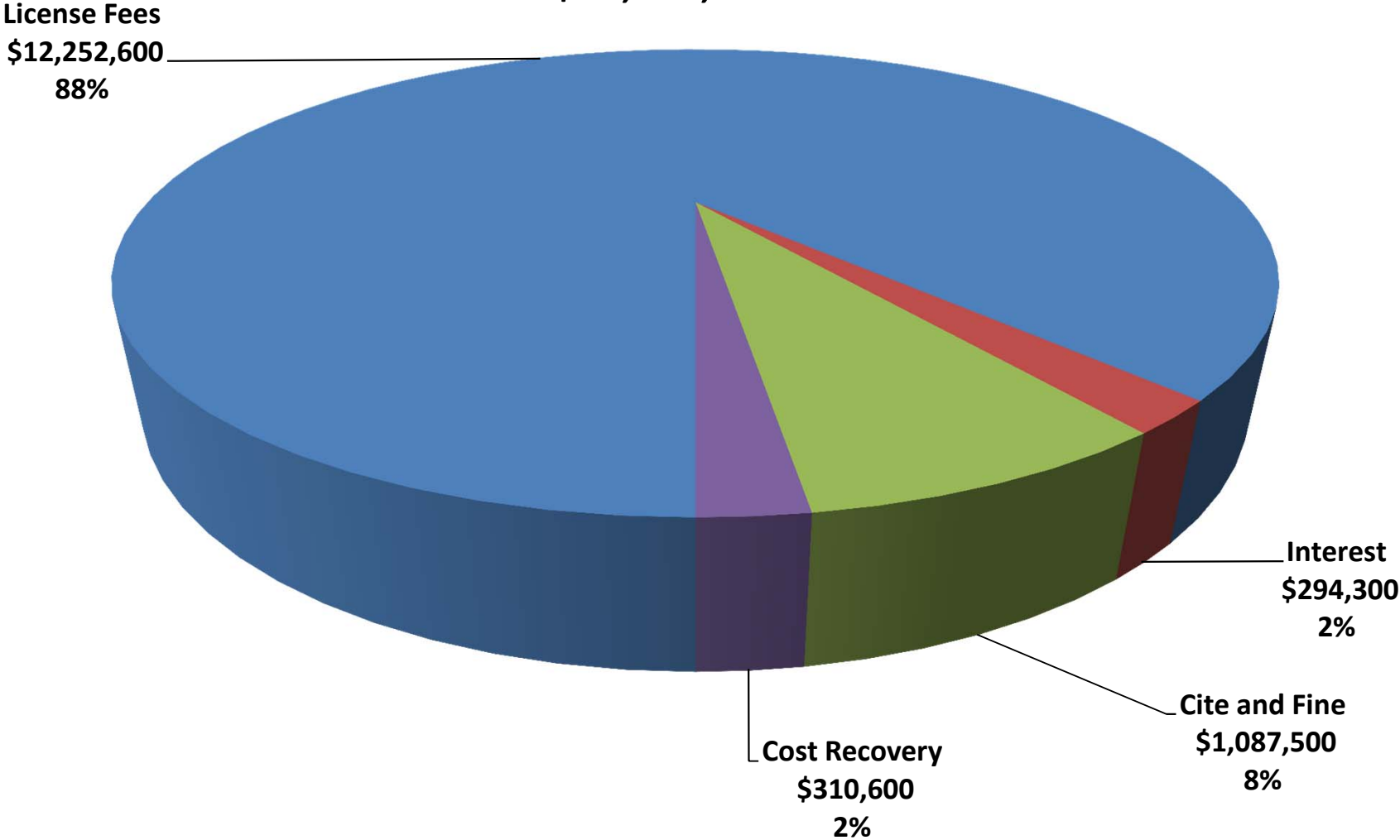
- One Associate Governmental Programming Analyst position responsible for processing sterile compounding applications.

Attachment 1

**Expenditures
FY 2014/2015
FM 08
\$12,597,900**

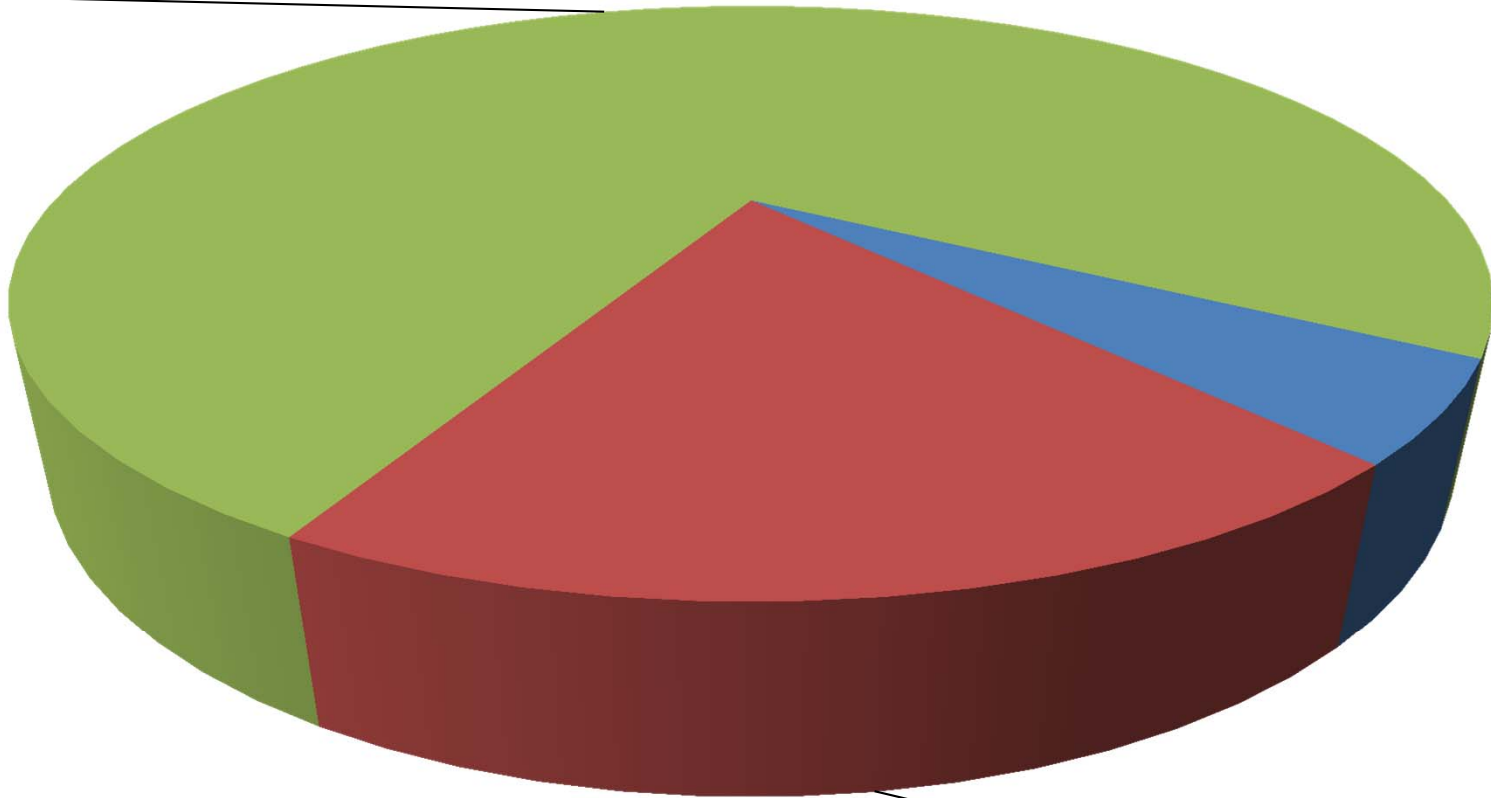


**Origin of Revenue
FY 2014/2015
FM 08
\$13,945,000**



**Application vs. Renewal Fees
FY 2014/2015
FM 08
\$12,252,600**

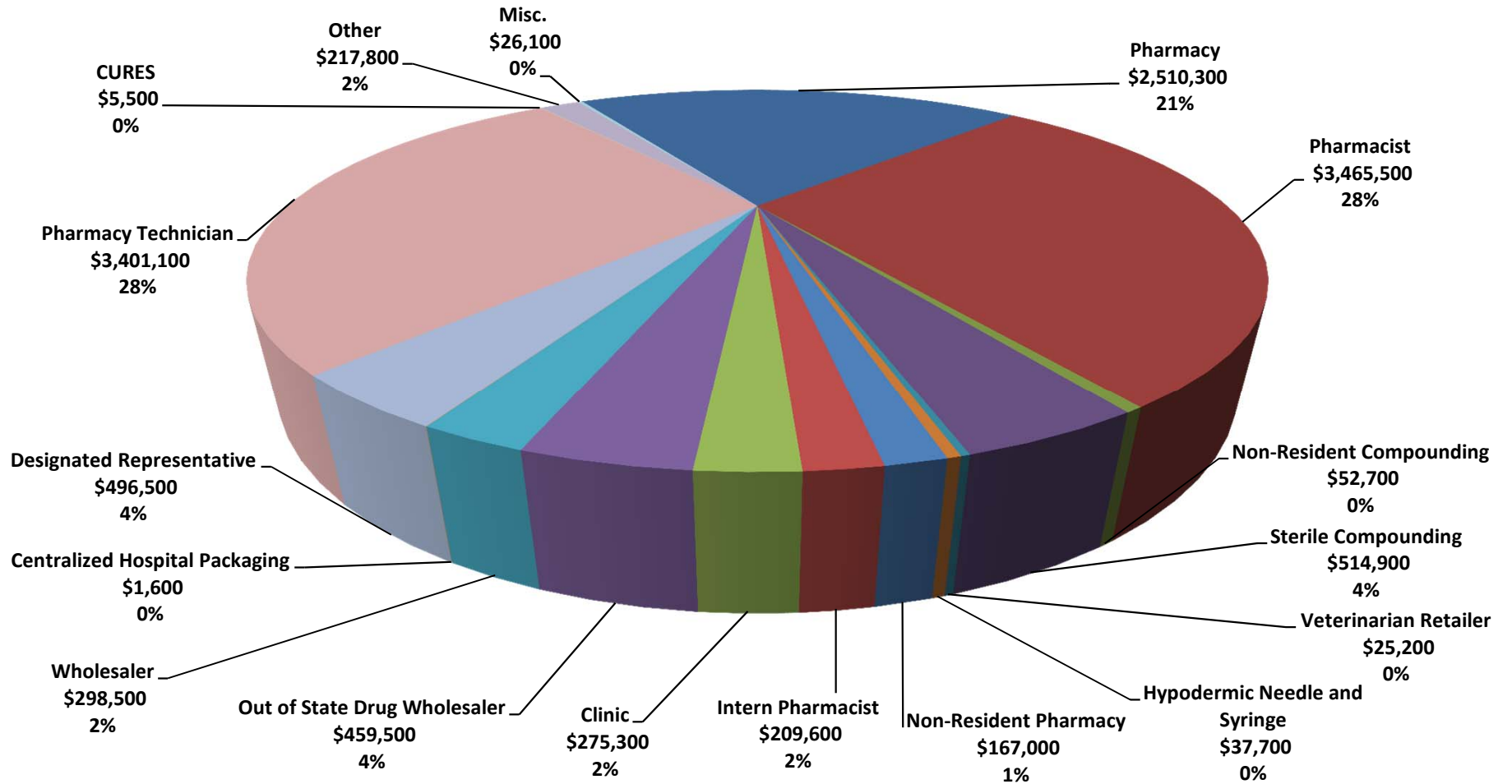
**Renewal
\$9,282,300
76%**



**Other
\$626,500
5%**

**Application
\$2,343,800
19%**

**Revenue by Program
FY 2014/2015
FM 08
\$12,164,800**



Attachment 2

0767 - State Board of Pharmacy

Analysis of Fund Condition

Prepared 04.08.15

(Dollars in Thousands)

2015-16 Governor's Budget w/ BreEZe SPR 3.1 and pending AG/OAH augmentation	ACTUAL 2013-14	Governor's Budget		
		CY 2014-15	BY 2015-16	BY + 1 2016-17
BEGINNING BALANCE	\$ 13,595	\$ 12,770	\$ 8,585	\$ 5,412
Prior Year Adjustment	\$ 290	\$ -	\$ -	\$ -
Adjusted Beginning Balance	\$ 13,885	\$ 12,770	\$ 8,585	\$ 5,412
REVENUES AND TRANSFERS				
Revenues:				
125600 Other regulatory fees	\$ 2,308	\$ 831	\$ 831	\$ 831
125700 Other regulatory licenses and permits	\$ 2,848	\$ 4,278	\$ 4,278	\$ 4,278
125800 Renewal fees	\$ 9,162	\$ 11,317	\$ 11,317	\$ 11,317
125900 Delinquent fees	\$ 149	\$ 185	\$ 185	\$ 185
131700 Misc. revenue from local agencies	\$ 6	\$ -	\$ -	\$ -
141200 Sales of documents	\$ -	\$ -	\$ -	\$ -
142500 Miscellaneous services to the public	\$ 1	\$ -	\$ -	\$ -
150300 Income from surplus money investments	\$ 32	\$ 28	\$ 21	\$ 6
150500 Interest Income From Interfund Loans	\$ 152	\$ -	\$ -	\$ -
160400 Sale of fixed assets	\$ 2	\$ -	\$ -	\$ -
161000 Escheat of unclaimed checks and warrants	\$ 8	\$ -	\$ -	\$ -
161400 Miscellaneous revenues	\$ 6	\$ -	\$ -	\$ -
Totals, Revenues	\$ 14,674	\$ 16,639	\$ 16,632	\$ 16,617
Transfers from Other Funds:				
FO0001 GF loan repay per item 1110-011-0767, BA of 2008	\$ 1,000			
Transfers to Other Funds:				
Totals, Revenues and Transfers	\$ 15,674	\$ 16,639	\$ 16,632	\$ 16,617
Totals, Resources	\$ 29,559	\$ 29,409	\$ 25,217	\$ 22,029
EXPENDITURES				
Disbursements:				
0840 State Operations	\$ 1	\$ -	\$ -	\$ -
1110 Program Expenditures (State Operations)	\$ 16,719	\$ 19,881	\$ 19,322	\$ 19,708
2015-16 BreEZe SFL	\$ -	\$ -472	\$ 448	\$ 386
Pending AG/OAH Augmentation	\$ -	\$ 1,402	\$ -	\$ -
8880 FISC (State Operations)	\$ 69	\$ 13	\$ 35	\$ -
Total Disbursements	\$ 16,789	\$ 20,824	\$ 19,805	\$ 20,094
FUND BALANCE				
Reserve for economic uncertainties	\$ 12,770	\$ 8,585	\$ 5,412	\$ 1,935
Months in Reserve	7.4	5.2	3.2	1.2

Attachment 3

Summary Meeting Attendance July 2014-March 2015

Background: The board is required by law to meet at least once every four months and may meet more often as it determines necessary. The board's strategic plan directs four full board meetings annually.

The board's strategic plan establishes five standing committees through which the board establishes its goals and organizes its activities in pursuit of ensuring the public health, safety and welfare, and to assure the provision of quality pharmacist's care. These five committees develop policy related to a board mission-related goal. The five committees are: Licensing, Enforcement, Communication and Public Education, Legislation and Regulation, and Organizational Development. In addition to the five standing committees the board has established a Prescription Drug Abuse Subcommittee and a SB 493 Implementation Committee. Each committee typically meets once before a quarterly board meeting. Committee assignment is at the discretion of the board president.

Note: Each board member is assigned to a different number of committees and committee assignments can change throughout the year. The chart below illustrates the number of meetings each member should have attended based on their individual committee assignments.

Board Member	Total Number of Board and Committee Meetings	Total Number of Board and Committee Meetings ATTENDED	Percentage
Brooks	8	4	50%
Butler	12	10	83%
Castellblanch	15	10	67%
Gutierrez	15	15	100%
Hackworth	18	11	61%
Law	13	11	85%
Lippe	11	11	100%
Murphy	14	8	57%
Sanchez*	4	4	100%
Schaad	15	14	93%
Veale	13	9	69%
Weisser	16	16	100%
Wong	13	11	85%

*Ricardo Sanchez was appointed to the board in November, 2014.

FY 2014 15 Board Meetings									
	July 30, 2014	July 31, 2014	October 28, 2014	October 29, 2014	December 17, 2014	January 27, 2015	January 28, 2015	March 9, 2015	Percentage
Brooks			X	X	X	X			50%
Butler	X	X	X	X		X	X		75%
Castellblanch	X	X				X			38%
Gutierrez	X	X	X	X	X	X	X	X	100%
Hackworth	X	X		X	X	X			63%
Law	X	X	X	X		X	X	X	88%
Lippe	X	X	X	X	X	X	X	X	100%
Murphy	X	X	X	X	X			X	75%
Sanchez						X	X	X	100%
Schaad	X	X	X	X	X	X	X	X	100%
Veale	X	X	X	X		X			63%
Weisser	X	X	X	X	X	X	X	X	100%
Wong	X	X	X	X		X	X		75%

FY 2014 15 Prescription Drug Abuse Subcommittee Meetings				
	August 26, 2014	November 12, 2014	March 19, 2015	Percentage
Butler	X	X	X	100%
Castellblanch	X	X	X	100%
Hackworth			X	33%
Murphy		X		33%

FY 2014 15 Enforcement Committee Meetings				
	September 16, 2014	December 17, 2014	March 26, 2015	Percentage
Gutierrez	X	X	X	100%
Hackworth	X	X		67%
Lippe	X	X	X	100%
Murphy		X		33%
Schaad	X	X		67%

FY 2014 15 Legislation and Regulation Committee Meetings			
			Percentage
Brooks	No meetings		
Lippe			
Veale			
Wong			

FY 2014 15 Licensing Committee Meetings			
		April 7, 2015	Percentage
Butler		x	100%
Law		x	100%
Sanchez		x	100%
Veale		x	100%
Weisser*		x	100%
Wong		x	100%

*President Weisser temporarily appointed himself to the committee.

FY 2014 15 Communication and Public Education Committee Meetings					
	September 18, 2014	December 10, 2014	January 13, 2015	March 23, 2015	Percentage
Castellblanch	x	x	x	x	100%
Hackworth	x	x	x		75%
Schaad	x	x	x	x	100%
Weisser*	x	x	x		100%
Wong	x	x	x	x	100%

*President Weisser temporarily appointed himself to the committee.

FY 2014 15 SB 493 Implementaiton Committee					
	August 6, 2014	November 5, 2014	December 16, 2014	February 25, 2015	Percentage
Gutierrez	x	x	x	x	100%
Law	x	x		x	75%
Veale	x		x	x	75%
Weisser	x	x	x	x	100%

Summary of Mail Votes July 2014 – March 2015

Background: The board must approve any decision or stipulation before the formal discipline becomes final and the penalty can take effect. Proposed stipulations and decisions are securely emailed to each board member for his or her vote. A two-week deadline generally is given for the mail ballots for stipulations and proposed decisions to be completed and returned to the board's office. After the deadline of 15 days and after seven votes from board members have been received, a decision has been reached.

From July 1, 2014 to March 30, 2015 the board received 318 mail votes for consideration. The table below summarizes each board member's participation in the mail voting process. The supporting data immediately follows.

Board Member	Total Number of Mail Votes Submitted	Percentage
Brooks	135	42%
Butler	279	88%
Castellblanch	1	0%
Gutierrez	174	55%
Hackworth	279	88%
Law	316	99%
Lippe	301	95%
Murphy	316	99%
Sanchez	128	100%
Schaad	316	99%
Veale	313	98%
Weisser	311	97%
Wong	257	81%

*Note: Ricardo Sanchez was appointed to the board in November, 2014. His percentage is calculated based on the 128 mail votes that have occurred since his appointment.

Due Date of Votes	7/7/14	7/11/14	7/16/14	7/18/14	7/25/14	8/1/14	8/8/14	8/12/14	8/15/14	8/22/14	8/29/14	9/5/14
Number of Cases Up For Vote	6	10	1	10	6	8	6	1	10	8	11	6
Brooks	0	0	0	9	0	7	0	0	0	8	11	3
Butler	6	9	1	10	5	8	6	1	10	8	11	6
Castellblanch	0	0	1	0	0	0	0	0	0	0	0	0
Gutierrez	0	2	0	0	0	0	1	1	10	8	7	4
Hackworth	4	8	1	9	6	8	5	1	10	8	11	6
Law	6	10	1	10	6	8	6	1	10	8	11	6
Lippe	6	9	1	8	6	8	6	1	10	7	11	6
Murphy	6	10	1	10	6	8	6	0	10	8	11	6
Sanchez												
Schaad	6	10	1	10	6	8	6	1	10	8	11	6
Veale	6	10	1	10	6	8	6	1	10	5	11	6
Weisser	6	9	1	10	6	8	6	1	10	8	11	5
Wong	6	10	1	10	6	8	6	1	10	8	6	4

Due Date of Votes	9/12/14	9/19/14	9/26/14	10/3/14	10/10/14	10/17/14	10/27/14	10/31/14	11/7/14
Number of Cases Up For Vote	16	9	8	11	9	10	9	6	9
Brooks	1	0	4	0	7	9	9	6	0
Butler	16	8	8	11	9	10	9	6	8
Castellblanch	0	0	0	0	0	0	0	0	0
Gutierrez	2	0	4	0	0	0	0	0	9
Hackworth	15	9	7	9	9	10	9	6	9
Law	16	9	7	10	9	10	9	6	9
Lippe	16	9	8	11	9	10	9	6	9
Murphy	16	9	8	11	9	10	9	6	9
Sanchez									
Schaad	16	9	8	10	9	9	9	6	9
Veale	16	9	7	11	9	9	9	6	9
Weisser	16	9	8	11	9	10	9	6	9
Wong	0	0	3	11	7	10	9	0	9

Due Date of Votes	11/7/14	11/14/14	11/21/14	12/1/14	12/5/14	12/19/14	12/29/14	1/13/2015	1/16/15	1/23/15	1/30/15	2/6/15
Number of Cases Up For Vote	1	10	9	15	5	6	14	12	1	8	5	3
Brooks	0	0	5	14	0	0	0	7	0	7	0	0
Butler	0	10	9	0	5	6	0	10	1	8	5	2
Castellblanch	0	0	0	0	0	0	0	0	0	0	0	0
Gutierrez	1	10	9	4	0	6	14	12	1	8	5	3
Hackworth	1	10	9	0	4	6	14	0	1	8	5	3
Law	1	10	9	15	5	6	14	12	1	8	5	3
Lippe	1	9	9	8	5	6	14	12	1	8	5	3
Murphy	1	10	9	14	5	6	14	12	1	8	5	3
Sanchez				15	5	6	14	12	1	8	5	3
Schaad	1	10	9	15	5	6	14	12	1	8	5	3
Veale	1	10	9	15	5	6	14	12	1	8	5	3
Weisser	1	10	9	15	0	6	14	12	1	8	5	3
Wong	1	10	9	15	0	6	14	12	0	8	5	3

Due Date of Votes	2/13/15	2/20/15	2/27/15	3/6/15	3/13/15	3/20/15	3/27/15	3/30/15
Number of Cases Up For Vote	10	5	6	9	7	11	10	1
Brooks	0	5	6	5	5	7	0	0
Butler	9	5	6	9	7	11	9	1
Castellblanch	0	0	0	0	0	0	0	0
Gutierrez	10	5	6	8	7	11	10	1
Hackworth	10	5	6	9	7	11	10	0
Law	10	5	6	9	7	11	10	1
Lippe	10	0	6	9	7	11	10	1
Murphy	10	5	6	9	7	11	10	1
Sanchez	10	5	6	9	7	11	10	1
Schaad	10	5	6	9	7	11	10	1
Veale	10	5	6	9	7	11	10	1
Weisser	10	5	6	9	7	11	10	1
Wong	10	5	6	9	7	1	10	1

**Board Member Reimbursement
And Travel Expense Expenses
FY 2014/15**

July 1, 2013 – March 30, 2015

Board Members	Attendance Hours*	Travel Expenses
Brooks, Ryan	56	\$103.38
Butler, Cheryl	120	\$1,701.85
Castellblanch, Ramón	64	\$604.37
Gutierrez, Amy	0	\$1,737.78
Hackworth, Rosalyn	88	\$5,938.86
Law, Victor	144	\$2,246.97
Lippe, Gregory	120	\$1,274.96
Murphy, Gregory	80	\$484.24
Sanchez, Ricardo**	24	0
Schaad, Allen	128	\$380.01
Veale, Deborah	112	\$642.38
Weisser, Stanley	128	\$2,884.89
Wong, Albert	128	\$425.06

***Board Member Attendance Hours reflects the number of hours for which board members have been reimbursed. Board members may choose not to seek reimbursement for work performed for the board.**

**** Ricardo Sanchez was appointed to the board in November, 2014.**